

# PTO Meeting Minutes

Tuesday, March 12, 2019

## I. Welcome – Ann Uschold

## II. Introduction of PTO Board Members

## III. Financial Report – Karen Duncan

- a. Budget submitted for review.
- b. On track to make more than budgeted.
- c. Money still to come out for purchasing hokki stools for classrooms.
- d. Money still in budget for all school assembly:
  - i. First option did not work out.
  - ii. Mrs. Kannady has suggested a music related assembly, approved by board to use assembly funds for this.
- e. Discussed budget for playground improvements. Dr. Roberts working on getting bids.

## IV. Fundraising Report – Amy Herendeen

- a. Pretzel sales:
  - i. 800 pretzels sold in March
  - ii. \$207 profit for March, \$1300 total from Summer-March
  - iii. Next sale is Friday 5/3 with orders due Wednesday 5/1
- b. Tiger Dining Out:
  - i. Sonic Wednesday 3/27 from 4pm-8pm, 10% of all sales with no flyer needed. Sonic donates teacher lunches on that day.
  - ii. Crazy Bowls & Wraps Wednesday 4/24, 20% donated with flyer shown.
  - iii. Dalie's Smokehouse Wednesday 5/15.
  - iv. Fritz's Frozen Custard Thursday 5/24.
- c. Tiger Treats: Smoothie King today till 9 pm!
- d. Box Tops:
  - i. Still collecting but contest is over.
  - ii. Contest winners (1 class per grade): Helms, Paluczak, Gardner, Gildehaus, Cohee, Meyer
- e. Cardinal Game Tickets: Sunday 4/28, 1:15 pm
  - i. Tickets \$16 each and include hot dog/soda voucher
  - ii. Giveaways: kid's jersey, tote bag and free game voucher
  - iii. Hanna Woods Choir will be singing during the 7<sup>th</sup> inning stretch
  - iv. Order early! We only have 350 guaranteed tickets. Flyers coming home this week.

## V. Adult Involvement – Amanda Cravens & Nicki Scott

- a. Book Fair Evaluation: Gina McGirr
  - i. Gina will be the new Book Fair chair, shadowed previous chair all year.
  - ii. Spring Book Fair was the best Book Fair we've had in 5 years!
    1. Goal was to give \$2000 to PTO for fall/spring combined. \$1500 was given from fall Book Fair and were able to give \$1500 from spring Book Fair for total \$3000!
    2. Book Fair does better in the commons area; more visible.
    3. Scholastic dollars are available to be spent on items for the school. We have enough to look into special options (such as author talks).
    4. All for Books: earned \$437 with donations from home and rounding up totals during the Book Fair (fall was \$250). Top three classes in donations: Cain, Helms and Boice. These classrooms received money to spend for their class. Each student in Cain's class got a free book for first place.
- b. Spring Parties Friday 4/12 – will need volunteers, sign up coming.
- c. Trivia Night Saturday 4/13:
  - i. Sold 12 tables so far.

- ii. Bring your own beverages this year.
- iii. Still will need volunteers for the night and new committee chair to shadow.
- d. Hot Dog Roast/ Field Day: no date set yet

**VI. Community Involvement – Stephanie Hadfield & Krista Roberts**

- a. Cupcakes for staff 3/13
- b. Teacher Appreciation Week 5/6-5/10, meeting with Dr. Roberts to plan
- c. Special Appreciation Days:
  - i. Wednesday 4/3 – Paraprofessionals Day
  - ii. Wednesday 4/24 – Administrative Professionals Day
  - iii. Wednesday 5/1 – Principal’s Day
  - iv. Wednesday 5/8 – School Nurse’s Day

**VII. Teacher Report – Mrs. Helms: None**

**VIII. Principal Report – Dr. Roberts**

- a. Family Involvement Task Team headed by Mr. Cohee
  - i. Looking into ideas for school event for summer
  - ii. May seek help from PTO for volunteers/funding
- b. National School of Character
  - i. Visit went very well.
  - ii. Should receive notification the first week of May if Hanna is selected.
  - iii. Dr. Roberts has been asked to be an evaluator of other schools.

**IX. Old Business:**

- a. PTO Board Elections
  - i. Open Positions: Position descriptions posted on Hanna Woods Facebook Page
    - 1. Co-Vice President of Adult Involvement: 2 positions vacant
    - 2. Co-Vice President of Community Involvement: 1 position vacant
    - 3. Co-Vice President of Fundraising: 1 position vacant
  - ii. Nominations due to Amanda Cravens [acravens23@gmail.com](mailto:acravens23@gmail.com) or Ann Uschold [abl1021@hotmail.com](mailto:abl1021@hotmail.com) before the end of the next PTO meeting on 4/9. Nominations can also be done in person during the 4/9 meeting.
- b. PTO Committee Chairs
  - i. Open Positions: no nomination/vote needed
    - 1. Fall & Spring Parties
    - 2. Trivia Night
    - 3. Trunk or Treat
    - 4. 5<sup>th</sup> Grade Events
    - 5. Beautification (co-chair)

**X. New Business: None**

**XI. Upcoming Events:**

Tiger Treat Day @ Smoothie King	Tuesday 3/12
Spring Pictures	Wednesday 3/13
Spring Break	Monday 3/18 – Friday 3/22
Late Start Day	Wednesday 3/27
Tiger Dining Out @ Sonic	Wednesday 3/27
Spring Parties	Friday 4/12
Trivia Night	Saturday 4/13
Kindergarten Orientation	Tuesday 4/23

**XII. Next PTO Meeting is Tuesday, April 9 at 6:30 pm in the Commons**

Meeting Minutes can be found under “PTO” on the Hanna Woods website.

<https://www.parkwayschools.net/domain/572>

We are also on Facebook at [www.facebook.com/hannwoodspto](http://www.facebook.com/hannwoodspto)